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### Contact Us

Online: [amweb.worldbank.org](http://amweb.worldbank.org)  
Phone: +1 (202) 473-7272  
Email: SECCOffice@worldbank.org
This booklet is a complement to the Annual Meetings website, AMWeb, which contains the current schedule of WBG events and detailed logistical information. (Certain areas will be restricted to World Bank Group internal users only.) We recommend you bookmark this site and check back frequently in the lead-up to the meetings.

The 2017 Annual Meetings of the Boards of Governors of the World Bank Group (WBG) and the International Monetary Fund (IMF) and will convene in Washington, DC, on Friday, October 13 through Sunday, October 15. The WBG/IMF will also help organize and host a number of related meetings and seminars in addition to the plenary and related ancillary meetings. All meetings will take place in and around the WBG/IMF buildings.

Meetings Venues

WBG MC Building: 1818 H Street NW
WBG I Building: 1850 I Street NW
WBG J Building: 701 18th Street NW
WBG F Building: 2121 Pennsylvania Avenue NW
DAR Constitution Hall: 1776 D Street NW
OAS: 200 17th Street NW
IMF HQ1: 700 19th Street NW
IMF HQ2: 1900 Pennsylvania Avenue NW

The World Bank Group is comprised of

IDA  LSID  WBG  MIGA  IFC
Seminars and Events
The seminars and events that take place during the week of the Annual Meetings provide a forum for government delegates, policy-makers, representatives of civil society organizations, the private sector, academia, and senior WBG/IMF staff to engage on major financial and development issues currently confronting the international community. They are designed to generate discussion and debate as well as promote partnership, cooperation, and knowledge-sharing. These events are open to all accredited participants. There is no separate registration, and attendance is on a first-come, first-seated basis.

Civil Society Policy Forum
The Civil Society Policy Forum (CSPF) will convene from Tuesday to Friday. Learn more about the CSPF online.

Schedule available on AMWeb in mid-September

PLENARY SESSION AGENDA
- Address from the Chair
- Annual Address by the President, World Bank Group
- Annual Address by the Managing Director, International Monetary Fund

PLENARY SEATING ARRANGEMENTS
Separate seating areas for delegates and other registration categories will be reserved and plenary seating diagrams will be distributed to delegations in advance. Each delegation will be allocated two seats immediately behind its Governor(s). All other members of the delegation will be seated theater-style in reserved areas.
Please refer to your Participants’ Booklet, provided on arrival, for a final Campus Plan.
**REGISTRATION**

All participants must be accredited before the Meetings, and are strongly encouraged to register as early as possible to avoid delays. Participants are divided into different registration categories and registration links for each category is available on AMWeb.

**PASSPORTS AND VISAS**

All participants should ensure that passports are valid for at least six months from the date of entry and consult information provided by the U.S. Department of State for the latest information on visas and entry requirements.

*If visas are required, applications should be made as early as possible to allow sufficient time for processing.*

**HEALTH REQUIREMENTS**

The United States Public Health Service advises that no vaccinations are required to enter the country. However, delegates coming from or through areas infected with yellow fever should consult their local authorities to determine requirements for vaccinations against this disease.

**INSURANCE**

Delegates are advised to arrange for their own insurance for their individual travel, medical care, and personal effects while attending the Meetings. The institutions will not cover the cost of any medical expenses incurred by participants.

**BUSINESS CENTERS AND BUSINESS CENTER CONFERENCE ROOMS**

- A Business Center will be available in the lobby of the World Bank Group’s MC building.
- Business Center Conference Rooms for meetings of up to 40 people will be available in the World Bank Group’s J and MC buildings. Reservations for Business Center Conference Rooms can be requested online.

**HOTEL ACCOMMODATIONS**

Hotel accommodations have been arranged at the official Meetings hotels. Participants should contact hotels directly to make reservations. The list of hotels, contact information, and rates are available on AMWeb.

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**Download the AMWeb App**

Coming in September!

- Connect with Attendees
- AMWeb 2017
- Feedback
- Schedule & Speaker Info
- Maps
- Information
**Policies and Procedures**

- Name, contact information, and a valid credit card must be provided for each reservation.
- The hotel will immediately process a one night’s non-refundable charge as a deposit for the reservation.
- Reservations can be made in the reserved hotel blocks until the cut-off date, September 18, 2017, after which reservations will be based on remaining availability and may be subject to higher rates.
- Any reservation cancellation or failure to check-in on the scheduled arrival date (No-show) will result in a penalty of one night’s room and tax.
- Early departure or reduction of room nights after guest has checked-in is not permitted. The full stay will be charged.
- Check-in time is typically 3:00 PM and check-out time is 12:00 PM. Participants should verify this information with the hotel.

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**Hotel Map**

- **1** Concordia Hotel
  1250 New Hampshire Avenue, NW
  Washington, DC 20038

- **4** Hilton Garden Inn Washington DC/Georgetown Area
  2201 M Street NW
  Washington, DC 20037

- **7** The Melrose Georgetown Hotel
  2430 Pennsylvania Avenue, NW
  Washington, DC 20037

- **10** St. Gregory Hotel
  2033 M Street NW
  Washington, DC 20006

- **13** The Weston Georgetown, Washington, DC
  2550 M Street NW
  Washington, DC 20037

- **16** Courtyard by Marriott Foggy Bottom
  515 20th Street NW
  Washington, DC 20006

- **2** Fairmont Washington, DC, Georgetown
  2401 M Street NW
  Washington, DC 20037

- **5** Hotel Lombardy
  2019 Pennsylvania Avenue NW
  Washington, DC 20006

- **8** Renaissance Washington, DC Dupont Circle Hotel
  1143 New Hampshire Avenue NW
  Washington, DC 20037

- **11** State Plaza Hotel
  2117 E Street NW
  Washington, DC 20007

- **14** Washington Marriott Georgetown
  1221 22nd Street NW
  Washington, DC 20037

- **3** Georgetown Suites - 30th Street
  1111 30th Street NW
  Washington, DC 20007

- **6** Loews Madison Hotel
  1177 15th Street NW
  Washington, DC 20006

- **9** Sofitel Washington, DC Lafayette Square
  806 15th Street NW
  Washington, DC 20006

- **12** The Mayflower Hotel
  1127 Connecticut Avenue NW
  Washington, DC 20036

- **15** Washington Plaza Hotel
  10 Thomas Circle NW
  Washington, DC 20006
BADGE PICK-UP

Annual Meetings registration badges will be required for entry into all meetings venues. Registered attendees may pick up their badges at the main registration counters in the lobby of the World Bank Group I Building (1850 I Street NW) from Monday, October 9, through Sunday, October 15. Participants will be photographed on-site and are required to show government-issued photo identification, such as a passport or driver's license, to obtain their badge.

CREDENTIALS AND VOTING

Governors, Alternate Governors, and Temporary Alternate Governors for the Meetings must be duly accredited prior to attending the Annual Meetings. All credentials must be submitted to the Annual Meetings Credentials team through the appropriate Executive Director’s office. In the event a formal vote is required, a member’s vote can be cast by its Governor, or in his/her absence, by the Alternate Governor, or in the absence of both, by the Temporary Alternate Governor.

COMMUNICATIONS AND DOCUMENTS

Information related to the Annual Meetings will be published regularly on AMWeb. Documents and informational booklets will be posted in the documents library and will be made available on the AMWeb app.

Additional documents and notices for Governors will be made available in advance of the Meetings, including:

- Schedule of Meetings, Agenda, and Provisions Relating to the Conduct of the Meetings
- Reports approved by the Executive Boards or submitted by the Organizations
- Reports of the Procedures Committees, International Monetary and Financial Committee and Development Committee
- Papers submitted by Governors for consideration
- Other proposed resolutions of the Boards of Governors
- Statements by Governors
- Procedures Committees Documents (JPC/MPC series): Agenda, documents, and draft reports

Document Translations

Requests for translation of Annual Meetings-related documents should be submitted through the usual channels established for WBG/IMF translation requests. Should you require additional information or experience any difficulty in submitting your translation requests, please contact the Chief Translator’s Office.
GENERAL SERVICES

- Information Desks will be located throughout the Meetings venues to handle general inquiries.
- Limited banking services, including cashing of travelers checks and foreign exchange, are available in headquarters buildings during regular business hours but will be closed October 9 and over the Annual Meetings weekend. These services are also available at most hotels. Numerous ATM machines can be found in the area surrounding the Meetings venues. For specific locations, visit AMWeb.
- Health and medical service will be provided by the Health Services Department. In addition to normal weekday operations, the Health Rooms will be available, as needed, on Saturday and Sunday.
- Complimentary Wi-Fi access without password will be available throughout the WBG buildings on our Guest network.

TRANSPORTATION

A shuttle from the Meetings venues to DAR Constitution Hall will be provided on Friday for the plenary. The shuttle will run from approximately 7:15 AM until 8:15 AM, and will return to the Meetings venues at the conclusion of the session.

Monday through Friday, participants may use the staff shuttle to travel between the Bank’s MC building and F building (IFC). The staff shuttle runs from 7:30 AM to 6:30 PM and departs every 45 minutes from the MC building main entrance on H Street. On Saturday and Sunday, an Annual Meetings shuttle will run between MC and IFC every 30 minutes, from 7:00 AM to 7:00 PM.

For more information on shuttle schedules and other local transportation options, visit AMWeb.

BADGE PICKUP

Registration will be at 1850 I ("Eye") Street NW, from 8:00 AM to 5:30 PM daily (hours may vary).

INFORMATION

Information Desks will be located in the “I” Building lobby, MC Building Atrium, and IMF HQ1 lobby.
MEMBER COUNTRIES WHOSE GOVERNORS ARE OFFICERS OF THE
BOARDS OF GOVERNORS AND MEMBERS OF
THE JOINT PROCEDURES COMMITTEE
2016-2017

Chairman
Jordan

Vice Chairmen
Malaysia
Slovak Republic

Members
China
El Salvador
France
Germany
Iceland
Jamaica
Japan
Malawi
Malta
Mongolia
Panama
Peru
Romania
Russian Federation
São Tomé and Príncipe
Saudi Arabia
South Africa
Sri Lanka
Switzerland
Tunisia
United Kingdom
United States

MEMBER COUNTRIES WHOSE GOVERNORS ARE OFFICERS OF THE
BOARDS OF GOVERNORS AND MEMBERS OF
THE MIGA PROCEDURES COMMITTEE
2016-2017

Chairman
Jordan

Vice Chairmen
Malaysia
Slovak Republic

Members
China
El Salvador
France
Germany
Iceland
Jamaica
Japan
Malawi
Malta
Mongolia
Panama
Peru
Romania
Russian Federation
São Tomé and Príncipe
Saudi Arabia
South Africa
Sri Lanka
Switzerland
Tunisia
United Kingdom
United States